Note for Schneidman, Eileen

From: Tolchinsky, Karen

Date: Thu, Apr 27, 1995 4:26 PM

Subject: RE: Birthday Research

To: Resman, Tess

Cc: Monocchio, Jean; Schneidman, Eileen

2041340112

Tess,

Jean from LBCo was following up with Winona to confirm tape format (as they had usually mailed tapes to Phoenix, not Minneapolis).

Upon calling, she found out Minneapolis is the sales office, not the tape facility. (Phoenix is the tape facility.) So, we're doing our best to catch the tape (it was already in the mailroom in Richmond) and send it to the correct location.

No biggie...
Just wanted you to know that all tapes should go to the Phoenix address, not Minneapolis. And, if for some reason, we can't catch the tape, I'll let you know. Winona's Minneapolis office will then need to route it onward...

From: Resman, Tess on Wed, Apr 26, 1995 6:28 PM
Subject: RE: Birthday Research
To: Tolchinsky, Karen
Cc: Blumenson, Gail; Schneidman, Eileen

20413401113

Karen,
Great news! The names can be sent to

Cammy Enck
Winona MRB Inc
8200 Humboldt Avenue South
Minneapolis, MN 55431 - 1486

I'll let you know when they will need names for April / May. Thanks!

From: Tolchinsky, Karen on Wed, Apr 26, 1995 3:49 PM
Subject: RE: Birthday Research
To: Resman, Tess
Cc: Schneidman, Eileen

Tess,

Due to the critical timing, Richmond has pushed hard to get this tape ready by tomorrow morning. It will therefore be at the research facility by Friday, as requested.

There were actually tons of names in each cell for the last week in March, so they're going to Nth select it down to 3M in each of the 6 cells.

WE NEED TO PROVIDE THEM WITH WINONA'S ADDRESS/CONTACT ASAP. Also, when would you like them to send the tapes for April and May. I'd like to give them a heads

20413401114

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